



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

06 January 2026

NOTICE OF MEETING

Tracking No.: 006

**COORDINATION MEETING OF PROFESSIONAL DEVELOPMENT COMMITTEE
(PDC)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

Please be informed that there will be a meeting on **January 19, 2026 at 1:00 in the afternoon** at the **ASDS Conference Room** to discuss the following agenda:

1. Presentation of HRTD Plan for 2026 (P1.387 HRD Funds)
2. Trainings on Obligation Status (2025 HRD Continuing Funds)

Your 100% attendance is hereby enjoined.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Enclosure 1

LIST OF PARTICIPANTS

Name	Designation	Position
Dr. Herbert D. Perez, CESO VI	Chairperson	Assistant Schools Division Superintendent
Dr. Imelda C. Raymundo	Co-Chairpersons	CES-SGOD
Dr. Edwin R. Rodriguez		CES-CID
Conrado C. Gabarda		Administrative Officer V
Grasiela L. Hernandez	Members	Human Resource Management Officer II
Benjamin A. Millares		Administrative Officer V
Agnes M. Luzadas		Accountant III
Dr. Montano L. Agudilla Jr.		Senior Education Program Specialist-SMME
Dr. Gener C. Delos Reyes		Representative, Division School Heads Association
Sigrid F. Tibordo		Representative, Division Teacher Association
Louie L. Fulleo		Level II Representative, DepEd National Employees' Union (NEU)
Dr. Luzviminda E. Saldares	Secretariat:	Senior Education Program Specialist-HRDS
La Trisha R. Dalit		Education Program Specialist II-HRDS